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How do I add certificates to my personal profile?

Nehal Gowrish - 2021-09-14 - Account & Profile Management

BRIEF DESCRIPTION

This guide will contain information on how to add certificates to your personal profile as a roaster.

STEP BY STEP GUIDE

1. Log in to your account and navigate 'My profile' in the menu.



1. Click 'Edit Profile' on the top right-hand corner to start adding certificates to your personal profile.



1. Scroll down

and you will see a section for certifications. You can upload your certifications with d etails such as title, year issued, and an image or other file showing the certification.

Home > My Profile						
My profile Enter or edit personal information and contact deta	ils			Cancel	Save	
	Name* John Smith					
Upload your picture	Tell us a bit about yourself! (Optional)					
You can upload a JPG or PNG file. Max file size limit 2MB	Describe your problem				11	
	Email address*		Phone number			
	john@sewn.com		+46 ~ 8760987698			
	Date of birth		Role			
	13/10/1986	Ö	Sales and Marketing			
	Certification name		2017			
	LACENCIE III IOSOF		2027	Ť		
	Upload certificate					
	Vex con upland a (PG or PNG, file. Max-file cize limit 2008					
	+ Add another certificate					

1. Finally, click on 'Save' to store your changes.

Home > My Profile

My profile

Enter or edit personal information and contact	t details		Cane	el Save
Upload your picture You can upload a JPG or PNG file. Max file size limit 2MB	Name* John Smith Tell us a bit about yourself! (Optional) Describe your problem			
	Email address* john@sewn.com Date of birth		Phone number +46 V 8760987698 Role	~~
	13/10/1986 Certification name Excellence in roster	Ë 	Sales and Marketing	
	Upload certificate Attach Yes can upload a JPG or PMG, file. Max rise class line! 24/8			

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