

How do I Change My Roaster's Contact Information?

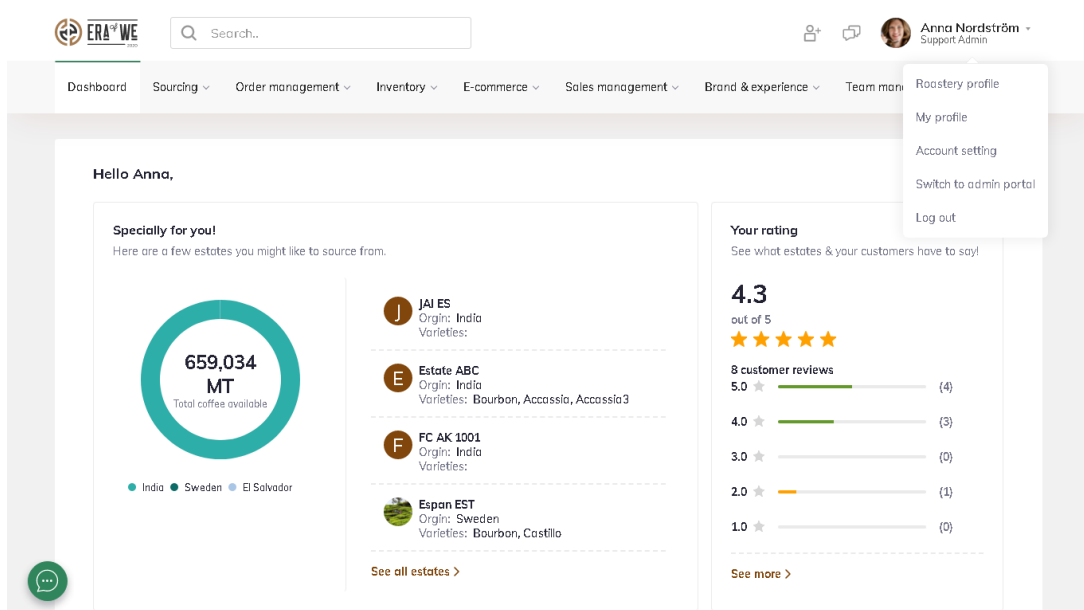
Nehal Gowrish - 2021-09-14 - Account & Profile Management

BRIEF DESCRIPTION

The Era of We application lets you to change contact information in your roaster profile. This makes it easier to ensure that supply chain actors are sending the right information to the right person at the right place. In this documentation, you will understand how to change your roaster's contact information.

STEP BY STEP GUIDE

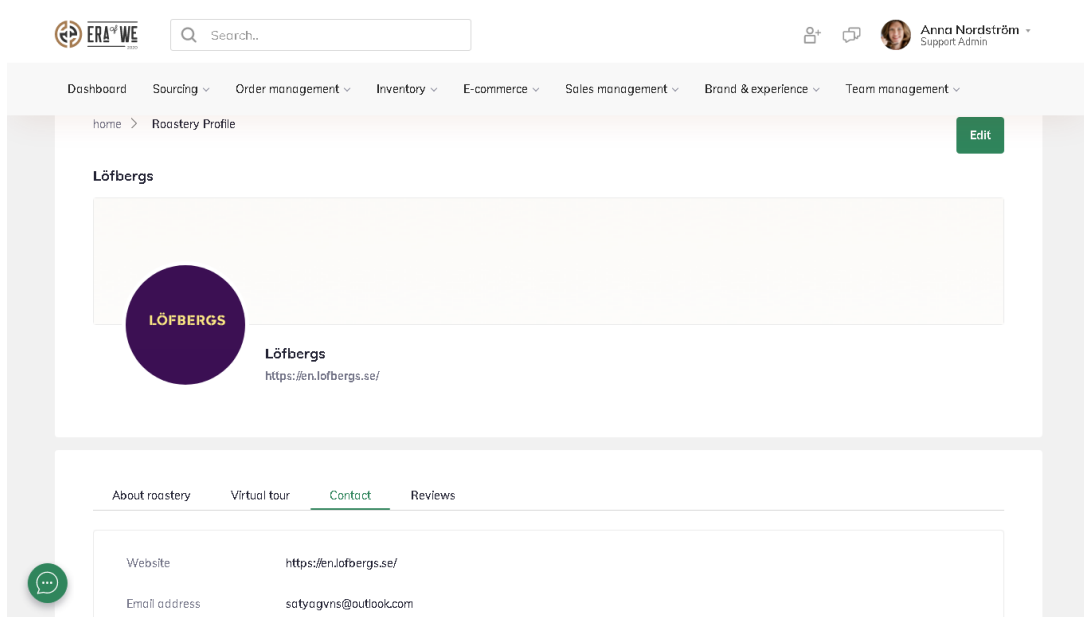
Step 1: Log in to your account, click on your profile icon at the top-right corner of the interface, and select '**Roaster profile**' option from the drop down menu.



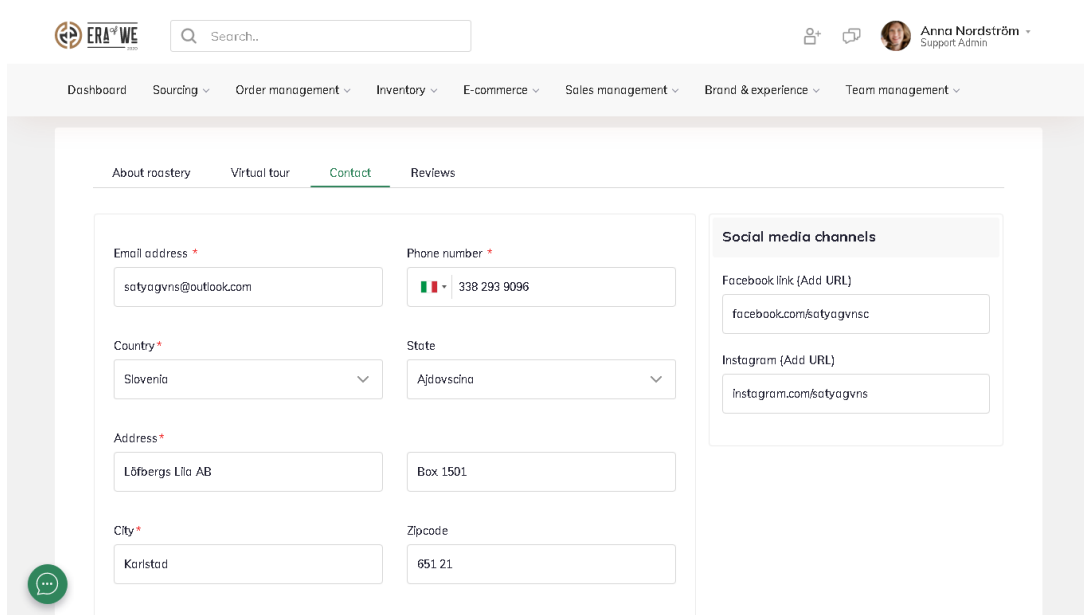
The screenshot shows the ERA of WE dashboard interface. At the top right, a user profile icon for 'Anna Nordström - Support Admin' is visible. A dropdown menu is open, showing options: 'Roastery profile', 'My profile', 'Account setting', 'Switch to admin portal', and 'Log out'. The main dashboard content includes a 'Hello Anna,' greeting, a 'Specially for you!' section with a circular gauge showing '659,034 MT Total coffee available' and a list of coffee estates (JAI ES, Estate ABC, FC AK 1001, Espan EST) with their origins and varieties. A 'Your rating' section shows a 4.3 out of 5 rating with 8 customer reviews.

Step 2: Navigate to the contact section on your Roastery profile and click on

the **'Edit'** button on the top-right corner to update the details.



Step 3: Here you will see options to update details such as email address, phone number, country, state, address, etc.



Step 4: Finally, click on the **'Save'** button to store your changes.

Home > Profile Save

Estate Profile

+
Add cover image

Gabriel Match's Estate

www.royalcoffee.az.com/

About EstateVirtual tourContactReviews

1

Name*

Email address*

Phone number*

v

Country*

State

Address*

Social Media channels

Facebook link (Add URL)

Instagram (Add URL)